******************ATTENTION******************

YOU MUST SCHEDULE A PRE-MEETING WITH THE PLANNING COMMITTEE TO REVIEW THE ATTACHED CHECKLIST PRIOR TO THE SCHEDULED PLANNING COMMISSION MEETING.
APPLICATION FOR REVIEW
BY
PLANNING COMMISSION
TOWN OF DAUPHIN ISLAND, ALABAMA

ALL APPLICANTS ARE REQUIRED TO ATTEND THE MEETINGS. (initial) _____

Application Date: _____________ Planning Commission Review Date: _____________

Name of Applicant: ___________________________________________________________

Address: __________________________________________________________________

Phone No. Home: _____________ Business: _____________ Other: ______________

REQUESTED TYPE OF REVIEW:

___ Zoning Change ___ New Business ___ Business Expansion ___ Home Business

___ Business License ___ Site Plan ___ Subdivision/Re-subdivision

PROPERTY LOCATION:

Street: _________________________ Block: ________ Lot: ______________

Present Property Use: _____________________________________________________

Business Name: __________________________________ Business Type: __________

Wetlands on property: ___ Yes ___ No ___ Possibility ___ Don't Know

PRESENT ZONING:

<table>
<thead>
<tr>
<th>Symbol</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td>R-1</td>
<td>Single Family Residential</td>
</tr>
<tr>
<td>R-2</td>
<td>Two Family Residential</td>
</tr>
<tr>
<td>RM-1</td>
<td>Multi-Family Residential (1-4 units per structure)</td>
</tr>
<tr>
<td>RM-2</td>
<td>Multi-Family Residential (1-6 units per structure)</td>
</tr>
<tr>
<td>RM-3</td>
<td>Multi-Family Residential (1-10 units per structure)</td>
</tr>
<tr>
<td>R-C</td>
<td>Resort-Commercial</td>
</tr>
<tr>
<td>C-B</td>
<td>Central Business</td>
</tr>
<tr>
<td>C-P</td>
<td>Conservation Park</td>
</tr>
<tr>
<td>MHP</td>
<td>Mobile Home Park</td>
</tr>
<tr>
<td>V</td>
<td>The Village</td>
</tr>
</tbody>
</table>

Revision 07/10/2017
WW  Working Waterfront

PROPOSED ZONING: ___________________________  PROPOSED USE: ___________________________

Business Name: ___________________________  Business Type: ___________________________

REQUIRED INFORMATION:

Site Plan to scale*  Parking Requirements  Landscaping
Restaurants, number of seats  Sq Ft of customer area  Trash Container Location
Sewage Requirements  Grease Trap(s)  Flood Zone
Power Requirements  Water Requirements  Communication

* NOTE: The site plan must include all property lines, required setback lines, street(s), existing building floor plan, proposed building floor plan, easements, Flood Zone.

DOCUMENTATION:

Four copies of all documentation attached to application is required. Documentation larger than 11 X 17 inches cannot be reproduced at Town Hall and may delay action if not provided (11 copies required) with the application.

APPLICATION SUBMITTAL: The Planning Commission meets the 2nd Tuesday of each month at 6:00 PM at Town Hall. Application and complete documentation must be submitted 14 days prior to a meeting to be placed on the agenda. Application submitted less than 14 days before a Planning Commission meeting will be placed on the following agenda.

CERTIFICATION:

It is understood and agreed by this applicant that any error, misstatement or misrepresentation of material fact or expression of material fact, either with or without intent on the part of this applicant, such as might, or would, operate to cause a refusal of this application, or any alteration, or change in the accompanying plans or specifications shall constitute sufficient ground for the revocation of Planning Commission approvals. The undersigned agrees that all such work shall be done in accordance with the requirements of the Flood Damage Prevention Ordinance No. 55 and all other Ordinances applicable to Dauphin Island, applicable county, state, and federal ordinances, statues, regulations, and laws. An Elevation Certificate must be provided to the Town of Dauphin Island before the Certificate of Occupancy is Issued.

Owner/Agent: ___________________________  Date: ___________________________

DATE RECEIVED BY THE TOWN OF DAUPHIN ISLAND

Date: ___________________________  By: ___________________________

Revision 07/10/2017
Town of Dauphin Island, Alabama
SURVEY & SITE PLAN CHECKLIST for DUNE PROTECTION OVERLAY DISTRICT

All surveys and site plans must include the following required elements to be considered for site plan review by the DPOD Site Plan Review Committee and the Dauphin Island Planning Commission.

- Surveys shall be prepared, signed, and sealed by a surveyor or an engineer, currently licensed in the State of Alabama.
- All Site Plans shall be prepared, signed, and sealed by a surveyor or licensed professional engineer, currently licensed in the State of Alabama.
- All Site Plans must be drawn to a scale of not smaller than 1 inch = 20 feet.
- All sites must be staked using metal stakes.

Survey
1) _____ Property Address;
2) _____ Name, address, and contact information of property owner or authorized agent;
3) _____ Name and contact information of surveyor or engineer, (including current license numbers);
4) _____ Date of survey;
5) _____ Location map;
6) _____ Scale and north arrow (pointing north);
7) _____ Parcel number of each lot;
8) _____ Size in square feet of parcel(s);
9) _____ Flood zone designation;
10) _____ Front, side, rear, and waterside yard setbacks, if applicable;
11) _____ USGS - MSL - Elevation contours at 5 ft. intervals for slopes of 15° or greater;
12) _____ Adjacent properties, streets, service roads, curbs and dimensions of same;
13) _____ Means of ingress and egress to and from the property, to include traffic flow diagrams;
14) _____ All trees 4" DBH or larger identified by size species and location.

Site Plan
15) _____ Zoning classification(s) of site;
16) _____ Existing and proposed buildings, location, position on lot, size and dimensions of each;
17) _____ Proposed use of buildings;
18) _____ Number of dwelling units, commercial units and density of units per lot;
19) _____ Distance in feet of proposed structure(s) from all property lines (front, rear, sides, and waterside);
20) _____ Stormwater management including runoff during construction (i.e., pile jetting water);
21) Erosion and sedimentation plan (during and after construction), to include protection measures to be employed to protect man-made and natural drainage ways and adjacent properties;

22) Number of required off-street parking spaces (including handicapped), location, and size of each;

23) Off-street loading and unloading areas (non-residential only);

24) Location and specifications of all utilities. Utility and right-of-way easements;

25) Landscaping plan showing required Dune Protection Overlay District landscaping;

26) Location, dimension, and number of all on-premise signs;

27) Location of lighting on property not attached to a structure;

28) Location of garbage disposal facilities and screening (if applicable);

29) Location of required buffers or fences (if applicable); Details on any proposed fencing and/or retaining walls to be constructed, both temporary and permanent;

30) Required thirty percent (30%) minimum of the total area of the lot is retained native vegetation that is to remain on the property;

31) Details on proposed property enhancements such as dune walkovers, sidewalks, trails, walkways, open space, etc.;

32) Location of required signage, if applicable;

33) Signed statement of Best Management Practices used in design and construction plans by Professional Engineer/Licensed Architect;

34) Construction and design details of all proposed and/or altered buildings and structures including:
   - Building orientation
   - Floor plan
   - Roof plan and overhangs
   - Yard setbacks, encroachments and/or projections
   - Height of building
   - Foundations - Type, size, and location of pilings, as well as the installation method must be specified in the construction plans by a Licensed Professional Engineer.
   - Elevation view of the property being developed, to include the first-floor elevations of the proposed structure(s).
   - Exterior design details, including specific materials existing/planned for use on buildings and structures, with their locations indicated on the elevations;

35) Tree Removal Plan inclusive of mitigation details;

36) Approval by the Dauphin Island Water and Sewer Authority as to availability and capacity of services to site;

37) Signature block for all required signatures.
I, ____________________________, being the owner of the property which is the subject of this application hereby authorize ____________________________, to act as my representative with the Town of Dauphin Island’s (Planning Commission, Board of Adjustment and/or Town Council), as required by the type of request listed on the attached application form.

Property Owner’s Signature: ____________________________ Date: ____________

Dauphin Island Property Address: __________________________________________

Property Owner’s Mailing Address: __________________________________________

Phone Number: __________________________________________________________

Authorized Agent’s Mailing Address: _________________________________________

Phone Number: __________________________________________________________

STATE OF ALABAMA

COUNTY OF __________________

I, ____________________________, a Notary Public in and for said County and State, hereby certify that ____________________________, whose name is signed to the foregoing document, and who is known to me or acknowledged before me on this day, that being informed of the contents of said document, did execute the same voluntarily on the day that bears the same date.

Given my hand and seal of office this ____________ day of _______________________, 20 __________.

_____________________________
Notary Public

My Commission Expires: _________________________