

APPLICATION FOR HOME OCCUPATION

Town of Dauphin Island
1011 Bienville Blvd., Dauphin Island, AL 36528
(251) 861-5525/FAX (251) 861-2154
www.townofdauphinisland.org

APPLICANT NAME

ADDRESS

DAYTIME TELEPHONE

EMAIL

DATE OF APPLICATION

-OFFICE USE ONLY-	
SITE ADDRESS:	
CURRENT ZONING DISTRICT:	
CASE #	XREF CASES:
DATE APPROVED:	DATE DENIED:
CONDITIONS OF APPROVAL:	

APPLICANT MUST SUPPLY EITHER A COPY OF DEED OR A NOTARIZED LETTER FROM LANDLORD GRANTING PERMISSION FOR A HOME OCCUPATION

ANSWER ALL QUESTIONS CAREFULLY AND COMPLETELY:

Do you live at the address listed above? _____

Does anyone else living at the above address have an approved home occupation in this residence? _____

What specific type(s) of service and/or product will you provide through this business? _____

What is the approximate floor area of your home? _____ sq. ft.

How much of this area will be used for the home occupation? _____ sq. ft. (25% or 500 sq. ft. maximum)

Will the outside appearance of the residence be altered to accommodate the business? If so, explain: _____

Will these activities be carried out inside your home? If no, where? _____

Will customers or clients visit your home in connection with your business? _____

How many people other than yourself will work for this business on the premises? _____

Will merchandise be sold from the premises? If so, explain: _____

What materials, supplies, equipment and/or vehicles will be used for the business? _____

Where will they be stored? _____

How will they be transported to and from the business? _____

How many trips per day will you (and any partners) make to and from the business? 0-5 6-10 11 or more

How many off-street parking spaces are available for your residence? _____

I, the applicant, understand and agree to the conditions for approval of my home occupation use, as set forth in the City of Consistency Zoning Ordinance. All of the above facts are true and correct to the best of my knowledge. I will inform the Planning & Inspections Department of a change in location or any other change in my business relating to these requirements.

APPLICANT NAME (please print):	DATE:
APPLICANT'S SIGNATURE:	

Received by: _____ Date: _____

Revised 08/18

APPLICATION FOR REVIEW
BY
PLANNING COMMISSION
TOWN OF DAUPHIN ISLAND, ALABAMA

ALL APPLICANTS ARE REQUIRED TO ATTEND THE MEETINGS. (initial) _____

Application Date: _____ Planning Commission Review Date: _____

Name of Applicant: _____

Address: _____

Phone No. Home: _____ Business: _____ Other: _____

REQUESTED TYPE OF REVIEW:

___ Zoning Change ___ New Business ___ Business Expansion ___ Home Business

___ Business License ___ Site Plan ___ Subdivision/Re-subdivision

PROPERTY LOCATION:

Street: _____ Block: _____ Lot: _____

Present Property Use: _____

Business Name: _____ Business Type: _____

Wetlands on property: ___ Yes ___ No ___ Possibility ___ Don't Know

PRESENT ZONING:

<u>Symbol</u>	<u>District</u>
___ R-1	Single Family Residential
___ R-2	Two Family Residential
___ RM-1	Multi-Family Residential (1-4 units per structure)
___ RM-2	Multi-Family Residential (1-6 units per structure)
___ RM-3	Multi-Family Residential (1-10 units per structure)
___ R-C	Resort-Commercial
___ C-B	Central Business
___ C-P	Conservation Park
___ MHP	Mobile Home Park
___ V	The Village

____ WW Working Waterfront
PROPOSED ZONING: _____ PROPOSED USE: _____

Business Name: _____ Business Type: _____

REQUIRED INFORMATION:

Site Plan to scale*	Parking Requirements	Landscaping
Restaurants, number of seats	Sq Ft of customer area	Trash Container Location
Sewage Requirements	Grease Trap(s)	Flood Zone
Power Requirements	Water Requirements	Communication

* **NOTE: The site plan must include all property lines, required setback lines, street(s), existing building floor plan, proposed building floor plan, easements, Flood Zone.**

DOCUMENTATION:

Four copies of all documentation attached to application is required. Documentation larger than 11 X 17 inches cannot be reproduced at Town Hall and may delay action if not provided (11 copies required) with the application.

APPLICATION SUBMITAL: The Planning Commission meets the 2nd Tuesday of each month at 6:00 PM at Town Hall. Application and complete documentation must be submitted 14 days prior to a meeting to be placed on the agenda. Application submitted less than 14 days before a Planning Commission meeting will be placed on the following agenda.

CERTIFICATION:

It is understood and agreed by this application that any error, misstatement or misrepresentation of material fact or expression of material fact, either with or without intent on the part of this applicant, such as might, or would, operate to cause a refusal of this application, or any alteration, or change in the accompanying plans or specifications shall constitute sufficient ground for the revocation of Planning Commission approvals. The undersigned agrees that all such work shall be done in accordance with the requirements of the Flood Damage Prevention Ordinance No. 55 and all other Ordinances applicable of Dauphin Island, applicable county, state, and federal ordinances, statues, regulations, and laws. An Elevation Certificate must be provided to the Town of Dauphin Island before the Certificate of Occupancy is issued.

Owner/Agent: _____ Date: _____

DATE RECEIVED BY THE TOWN OF DAUPHIN ISLAND

Date: _____ By: _____